

**SCHOOL-COMMUNITY RELATIONS  
SERIES 900**

**903.1**

**TITLE: USE OF SCHOOL FACILITIES**

Outside organizations (renter/user) and school organizations wishing to schedule use of school facilities, particularly during nonschool hours, must make application using the district "Facility/Property Use Form" and submit to the Wilder District Office, at least ten working days prior to the activity/event.

Rental fees will be assessed to outside organizations or individuals and must be paid to the-Wilder District Office prior to the reserved date. . Fees will be the following:

Monday through Friday with staff on campus - \$10.00 per hour

Saturday, Sunday or no staff on campus - \$25.00 per hour (Staff will be assigned to disarm facility, open and close facility, and any clean-up of the facility)

Fees may be waived by the Board of Trustees.

Any damage to the facility that is caused by the renter/user shall be paid by the persons or organization that has rented/used the facility.

The district may require a waiver and/or a Certificate of Liability to have on file prior to the activity/event.

Every attempt will be made to accommodate the schedules of those making application. Scheduling conflicts will be resolved as follows:

- In conflicts between district or school activities and those of the community, district or school activities will take precedence.
- In conflicts between community activities, the principle of first-come, first-served will prevail.

In accordance with the drug- and gun-free schools acts, no smoking shall be permitted on school premises or during school activities.

The possession or consumption of an alcoholic beverage or use of illegal drugs on school district property or during school activities is prohibited.

Firearms or explosive devices of any kind are prohibited on school property or during school activities except by law enforcement officials.

Adequate supervision shall be provided by the sponsoring organization for all activities that are conducted on the school premises.

All property not belonging to the school system shall be removed the same day after the use of the school facilities at a time not disruptive of the educational process.

Adopted: March 13, 2006  
Revised: June 13, 2011