

**STAFF AND PERSONNEL
SERIES 400**

407.2

TITLE: EVALUATION OF NON-CERTIFIED SUPPORT STAFF

The development of a strong, competent noncertified support staff is a primary objective of the Board of Trustees. The evaluation for noncertified staff is designed to measure the level of performance of an employee.

The evaluation of noncertified support staff will cover areas as identified in the employee's job/position description.

All noncertified employees will be evaluated no less than (1) time per year. The supervisor will review the evaluation with the employee. The supervisor and the employee will sign and date the evaluation. The employee has a right to file a rebuttal to the evaluation within (10) days of the review.

The evaluation system will not be a contract obligation of the district nor a contract right for the employee. It is not intended, nor will it be construed or understood to create an expectation of assurance of continued employment or property rights to a position with the district.

Legal References: Idaho Code §33-511 and 33-518

Revised: 7/9/2012