

**ADMINISTRATION
SERIES 300**

303.1

TITLE: Questionnaires

The following guidelines and procedures shall be used to provide a uniform method for handling questionnaires submitted to district personnel:

1. All questionnaires shall be approved by the superintendent before they are completed.
2. The following criteria shall prevail in determining which questionnaires shall be answered:
 - a) They are of direct benefit to the schools.
 - b) They contribute to the advancement of education.

Any questionnaire submitted by the school's personnel to the student population must comply with the Pupil Privacy Rights Act.