

**BOARD OF EDUCATION
SERIES 200**

204.7

TITLE: AGENDA

The agenda of the Board of Trustees shall be prepared by the Superintendent. Agenda items shall be submitted to the office of the Superintendent no later than 4:00 p.m. on the Tuesday immediately preceding the board meeting at which the item is to be discussed.

Although public input is desirable and welcome, board meetings are designed for the conduct of board business. Public and staff input is provided through the public forum section of the agenda. Public and staff input is not provided on individual agenda items unless specifically requested of designated individuals by the Board Charmin in order to expedite the business of the board.

When debatable or controversial issues are discussed, the Chairman shall limit debate on issued to a specific time frame and may request that individuals who wish to present a particular point of view designate a spokesman to present their view.

Normally, the Board of Trustees will not take action on requests that are presented for the first time at a board meeting in order to allow time for proper deliberation and consideration.

The order of business shall consist of the following items:

1. Call to Order
2. Introduction of Guests
3. Confirmation/Consent Items
4. Public Forum
5. Reports
6. Old Business
7. New Business
8. Executive Session
9. Adjournment

The confirmation/consent portion of the agenda shall be restricted to routine matters such as minutes of previous meetings, financial reports, payment of the bills, other miscellaneous financial reports and minutes of Canyon-Owyhee School Service Agency meetings. Consent/agenda. Any item may be removed from the consent/agenda for discussion upon the request of any board member.

Executive sessions shall only be held as permitted and/or required pursuant to Idaho Code. When denoting a scheduled Executive Session, the Agenda will state the statutory authority permitting the Executive Session to occur as well as the reason that the Executive Session will be held.

The board may schedule a workshop session during this meeting. Workshop items are for discussion and learning purposes only.

Revised: April 9, 2012